



Parks & Recreation Board

MEETING NOTES

APPROVED

MEETING TITLE	Sherwood Parks & Recreation Board
DATE & TIME	08.06.12 7:00 PM
LOCATION	Sherwood City Hall—Community Room
FACILITATOR	David Scheirman
NOTES TAKEN BY	Jennifer Ortiz

ATTENDEES

Parks & Recreation Board		Council Liaison	
X	David Scheirman, Chair	X	Bill Butterfield, City Councilor
X	David Bonfiglio, Vice Chair		
X	Brian Stecher		
--	Thad Overturf	X	Kristen Switzer, Community Services Director
X	Lu Vanderburg	X	Jennifer Ortiz, Events and Volunteer Coordinator
X	Marney Jett	X	Michelle Miller, Associate Planner
--	Lynn Snyder	X	Jonathan Ingram, Engineering Associate
X	Mary Reid		
--	Vacant		

MEETING NOTES

1. Call to Order/Roll Call (Scheirman)

- The meeting was officially called to order at 6:58 pm.

2. Adjustments to the agenda (Scheirman)

- No adjustments were made to the agenda.

3. Citizen comment (Scheirman)

- Jim Claus of 22211 SW Pacific Hwy. came to the PRB meeting to talk to the board about forested lots that he owns. He stated that he has decided to sell the lots, but cannot sell them because he found out that there is a projected walkway through the lots. He said that Otak trespassed on his property while doing a study. He wanted to know who authorized trespass onto his property and who held a closed door meeting regarding these plans. He would also like to know how the projected pathway was run through his property without his knowledge. He said that he has been told that it was a “magic marker” mistake and the pathway was removed. He told the board that his family is the largest donor in town. They have given 4 acres to the City and donated the Refuge. He also told the board that he does not agree with running the planned Cedar Creek Trails through the “scab lands.”
- Scheirman asked Miller if trespassing took place. Miller said that there was a feasibility study done and, to her knowledge, no one trespassed. Scheirman told Claus that the PRB cannot do anything about trespassing. Scheirman told Claus that the topic is more of a law enforcement issue than a PRB issue. Claus stated that he has already talked with Chief

Groth, but he just wanted to address the PRB to ask them why they have not seen the report. He also recommended that the City should contact Fish and Wildlife about the Cedar Creek Trail going through the Refuge.

4. Approval of minutes (Scheirman)

- *Mary Reid motioned to approve the June 4, 2012 minutes. David Bonfiglio seconded. All in favor; motion passed.*

5. Tree Removal – Ladd Hill/Sunset Blvd Storm Maintenance Project (Ingram)

- Ingram presented information about the Ladd Hill/Sunset Blvd. Storm Maintenance Project. He shared that it is in a wetland area and during winter months water gets backed up. The project will remove sediment. People have also made a construction debris dumpsite in the area comprising of concrete and asphalt. An access road will be made, but 22 trees will need to be removed. 18 trees will also be removed from the water quality facility. After the project is complete, 59 trees will be replaced. *David Bonfiglio motioned to approve the tree removal. Mary Reid seconded. All in favor; motion passed. (See Record; Exhibit A)*

6. Tree Removal – Pioneer Park and Stellar Drive (Switzer)

- Switzer presented information about trees and brush proposed to be removed at various locations around the city. The removal is necessary due to overgrowth, damage, or safety. *Mary Reid motioned to approve the tree and brush removal. Marney Jett seconded. All in favor; motion passed. (See Record; Exhibit B)*

7. Cedar Creek Trail (Miller)

- Miller gave the PRB an update on the Cedar Creek Trail. She shared a PowerPoint on the upcoming trail plan. (See Record; Exhibit C)
- Miller asked the PRB if they have any ideas for a purpose theme. Jett stated that she likes the idea of connecting the City's two sides of Hwy 99 safely. Scheirman also said he likes that idea because Hwy 99 currently acts as a divider. Stetcher added that it will allow both sides of Hwy 99 residents to enjoy the Refuge. Jett added that nature is a big part as well. Bonfiglio would like to see it include youth activity. Jett added that pleasure and functionality is important.
- Miller also asked the PRB if they have ideas for a vision statement. Butterfield said he likes the phrase "Cedar Creek Nature Trail", emphasizing nature. Jett values the word "safe".
- Scheirman recommended that the PRB refer any interested party to contact Miller to get involved in the committee.
- Bonfiglio recommended keeping the group to 15.
- Susan Claus asked who will be responsible for the maintenance once the capital project is done. She recommended that the board keep citizens in mind for long term maintenance. Citizens do not want to see their utility charges increase. She also asked the board to keep in mind that some of the areas of the Refuge are only open seasonally.
- The PRB would like to replace the September meeting with a walking tour of the recommended trail locations. Miller will get a tour route put together.

8. Reports

- **Park Maintenance Update (Switzer)**
 - No information to update

- **Recreation Monthly Report – June and July 2012 (Switzer)**

June 2012

- Youth baseball held their National Tournaments the first week of June. This brought teams in from Reedville, Forest Grove, McMinnville, Keizer, West Linn, and Cascade among others. There were 24 teams in all.
- Forest Grove won the Midget level, Reedville won the Junior level, and Keizer won the Senior level.
- Youth baseball also held their American Tournament June 15th-17th. This brought teams in from all of the same areas as above, in addition to teams from Battle Ground and Camas Washington. There were 24 different teams in town that weekend.
- The Midget level was won by Silverton, Canby won the Junior level, and Sellwood took home the Senior title.
- Youth baseball also played approximately 60 league games during the week. This does not count rookie or tee-ball games.
- Youth softball held a 12u tournament June 2-3. 16 teams from Washington, Central Oregon, and the Portland Metro area participated. They also played approximately 50 league games and held a season ending Jamboree for the tee-ball kids.
- Youth track moved their practices to the high school after graduation. They are scheduled to finish up in July.
- Youth soccer held practices for their classic teams and PDP teams throughout the month of June. They also hosted the Timbers u23 team at the high school on June 17th.
- The Greater Portland Soccer District held 4 games at Snyder Park during the month of June.
- Youth lacrosse finished up in June. The girls hosted some playoff games at Snyder Park and the boys finished up in Bothell, Washington.

Monthly Report June 2012					
<u>June-12</u>	<u>Jun-12</u>	-	<u>YTD</u>		<u>May-11</u>
-					Est.
<u>Usage</u>		People		People	People
-	<u>Count</u>	<u>Served*</u>	<u>Count</u>	<u>Served*</u>	<u>Served</u>
Leagues	4	351	32	6406	330
Rentals	13	325	856	20310	3725
Other (Classes)			1	5	9
[1] Day Use	4	32	104	848	25
Total Usage		708		27569	
					4089
<u>Income</u>	<u>Jun-12</u>	<u>YTD</u>			

Rentals	\$900	\$46,927			
League fees (indoor)	\$3,254	\$85,338	-	-	
Card fees (indoor)	\$120	\$4,670			
Day Use	\$64	\$1,681			
Advertising		\$1,500			
Snacks	\$258	\$5,474			
Classes		\$175			
Total	\$4,596	\$145,765			
Note this ends the fiscal year 2011 2012.					
FY 10-11					
<u>Income</u>	<u>Jun-11</u>	<u>YTD</u>			
Rentals	\$8,151	\$57,305			
League fees (indoor)	\$7,160	\$70,799			
Card fees (indoor)	\$170	\$3,382			
Day Use	\$39	\$1,834			
Merchandise					
Snacks	\$229	\$5,913			
Classes		\$2,896			
Total Income	\$15,749	\$142,129			
**Estimated number of people served based on fact that all rentals have a varying number of people. Each team also will carry a different # of people on their roster.					

July 2012

- Youth Softball finished up their season in July. Many of the teams played in state and regional tournaments.
- Youth baseball also finished up their season and hosted the four day Junior Federal State Championships at Hopkins Elementary in July.
- Youth soccer's Classic and PDP teams continued to practice during July. Their recreation program will be in full swing by mid-August.
- Youth football will begin practicing shortly. Games begin September 8th at the high school.
- Sherwood helped out with the Nike Cup Soccer Tournament by hosting 26 games at the high school and Snyder Park, July 27 - 29.
- The Youth/High School will be holding their Red/White game and soccer jamboree on August 25.
- The Friday night high school football scrimmages begin August 24. Freshmen start at 5:30 pm and Varsity starts at 7:30 pm.

Monthly Report July 2012					
<u>July-12</u>	<u>Jul-12</u>	-	<u>YTD</u>		<u>Jul-11</u>
-					Est.
<u>Usage</u>		People		People	People
-	<u>Count</u>	<u>Served*</u>	<u>Count</u>	<u>Served*</u>	<u>Served</u>
Leagues	3	315	3	315	350
Rentals	55	770	55	770	200
Other (Classes)					
[1] Day Use	3	17		17	11
Total Usage		1102		1102	561
<u>Income</u>	<u>Jul-12</u>	<u>YTD</u>			
Rentals	\$3,420	\$3,420			
League fees (indoor)	\$3,976	\$3,976	-	-	
Card fees (indoor)	\$110	\$110			
Day Use	\$76	\$76			
Advertising					
Snacks	\$94	\$94			
Classes					
Total	\$7,676	\$7,676			
FY 11-12					
<u>Income</u>	<u>Jul-11</u>	<u>YTD</u>			
Rentals	\$605	\$605			
League fees (indoor)	\$580	\$580			
Card fees (indoor)	\$60	\$60			
Day Use	\$21	\$21			
Merchandise					
Snacks	\$120	\$120			
Classes					
Total Income	\$1,386	\$1,386			
**Estimated number of people served based on fact that all rentals have a varying number of people. Each team also will carry a different # of people on their roster.					

- **Tonquin Trail Update (Stecher)**
 - No information to update.

9. Council update (Butterfield)

- Council approved the Renaissance subdivision off of Edy Rd.

10. Other

- Butterfield introduced the new City Manager, Joe Gall, to the PRB.
- Reid went to the Town Center Meeting held on June 11. For more information visit www.swcorridor.org or www.sherwoodtowncenter.org. Reid volunteered to continue to sit on the committee.

11. Next meeting/adjourn

- The next meeting will be held Monday, September 10, 2012 at 7:00 pm at City Hall.

Adjourned at 8:13 pm